



# Considering a Career Change?

Begin your career in real estate with two names you can trust: the Illinois Association of REALTORS® and the Greater Gateway Association of REALTORS®.

## First Steps

Complete the salesperson Real Estate Transactions (pre-license) course. Successful completion fulfills the Illinois 45-hour pre-licensing education requirement. Material and courses are frequently updated to ensure that instruction is meaningful, relevant, and timely. Our program is geared toward adult learning.

## Measuring Success

School policy requires that all absences up to 10 percent be made up. If more than 10 percent of this course is missed, it shall result in automatic failure. Course completion requires a minimum of 75 percent or higher on the final exam.

## Cancellation/Refund Policy

Our refund policy requires a written cancellation of enrollment submitted to the Greater Gateway Association of REALTORS® within two days of the first class in order to receive a full refund. No refund will be issued after the first class begins.

## Re-Take Policy

If you fail the course on your first attempt, you will receive one free re-take exam, and/or you may repeat the course within one year on a space-available basis at no additional tuition.

## Licensing Requirements

In addition to completing the 45-hour Real Estate Transactions course, salespersons are required to meet the following conditions:

- Be 21 years of age (or age 18 if you have satisfied certain post-secondary school requirements)
- Be sponsored by a licensed broker
- Pass the state licensing exam
- Be a high school graduate or equivalent (G.E.D.)

There are some exceptions to the requirements. Please check the Candidate Handbook for Real Estate located at [www.idfpr.com](http://www.idfpr.com).